

**Annexure - II**

(ref. regulation 3.3)

**Application Form for New LT Connection****(Distribution Licensee .....)**

Electricity Distribution Division: \_\_\_\_\_ Sub-Division: \_\_\_\_\_

**To be filled by the Distribution Licensee:**

Load applied (kW/kVA/HP) \_\_\_\_\_ Applicable Tariff Category \_\_\_\_\_

Unique Application No.: \_\_\_\_\_ Date of Receipt: \_\_\_\_\_

CONSUMER No.: \_\_\_\_\_ Nearest landmark Pole No./Feeder Pillar No. \_\_\_\_\_

**To be filled by the Applicant:****A. GENERAL PARTICULARS**

1) Name of Individual/Organisation in whose name connection is required:

For individual:

Mr./Ms./Mrs. \_\_\_\_\_

(First Name)

(Middle Name)

(Last Name)

For Organisation/ Others:

Company's Name \_\_\_\_\_

Name of Owner/Director/Proprietor (with Contact Details):

Mr./Ms./Mrs. \_\_\_\_\_

(First Name)

(Middle Name)

(Last Name)

Address: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Fax No: \_\_\_\_\_ Email ID: \_\_\_\_\_

Mobile No.: \_\_\_\_\_ web site: \_\_\_\_\_

2) Father / Husband's / Organization's Authorized Signatory's Name:

Mr./Ms./Mrs./Dr./Prof. \_\_\_\_\_

(First Name)

(Middle Name)

(Last Name)

3) Full Address of Location (where connection is required/provided):

Tel./Mob. No.: \_\_\_\_\_ Fax No: \_\_\_\_\_ Email ID: \_\_\_\_\_

4) Address of Owner of property (If Applicant is tenant or occupier) \_\_\_\_\_

5) Whether any electricity connection is existing at the premises: - Yes/No;

If yes, Connection No.: \_\_\_\_\_ Account No. \_\_\_\_\_

6) Date of Birth/Date of Incorporation: \_\_\_\_\_

Affix passport size  
Photograph (4.5 cm x 3.5  
cm in white background) of  
Applicant (owner/  
occupier)/ Authorized  
person of Applicant  
namely Director/  
Proprietor etc.

- 7) Plot size and built up area in sq. feet (For Residential/ Non-Residential/ Multiplex/  
Malls/Townships/etc. - Refer regulation 3.6 \_\_\_\_\_

### B. PARTICULARS FOR NEW CONNECTION

- 8) Load applied for(kW/kVA/HP) \_\_\_\_\_
- 9) Whether applicant desires pre-paid meter connection (applicable for load upto 25 kW): - Yes/No
- 10) Voltage at which supply is required: - 230 V/415 V
- 11) Category of Connection:
- Domestic  Non-domestic  Govt. Public Utilities (Pl. specify) \_\_\_\_\_
- Private Tube wells  LT Industry  Others, specify \_\_\_\_\_
- 12) For Non-domestic Load:
- (a) Type
- Educational Institution  Hospital  Charitable Institutions
- Hotel/Restaurant  Guest house/Lodge  Amusement Park
- Shopping Complex/Mall  Religious place  Office
- Cinema Hall/Multiplex  Mobile Tower  Others, specify \_\_\_\_\_
- 13) For Industry Load:
- (a) Type of Industry: \_\_\_\_\_

### C. LIST OF DOCUMENTS ATTACHED

- 14) Identity/Address Proof:
- (i) For individual Applicant (copy of anyone of the following), please tick attached one:
- (a) Aadhar Card
- (b) Electoral identity card
- (c) Passport
- (d) Driving license
- (e) Photo ration card
- (f) Photo identity card issued by Government Agency
- (ii) If the applicant is a company, firm, trust, school/college, government department etc., application along with certified copy of relevant resolution/authority letter of the company/institution concerned etc., and the authorized signatory shall also submit copy of any of the identity proofs mentioned above at (i).
- 15) Proof of Ownership/Occupancy:
- (i) Self-attested copy of any one of the following documents as proof of ownership or occupancy over premises for which the connection is required (please tick attached one):
- (a) Sale deed or lease deed (with latest rent receipt issued within three months prior to the date of application) or khasra or khatauni (inclusion of Applicant's name in the khasra or khatauni shall be sufficient for this purpose).

- (b) Registered General Power of attorney.
- (c) Municipal tax receipt or Demand notice or any other related document.
- (d) Letter of allotment.
- (e) An Applicant who is not an owner, but an occupier of the premises shall along with any one of the documents listed at (a) to (d) above also furnish a no objection certificate from owner of the premises.
- 16) Statutory Permissions/Registrations, whichever applicable: -
- (i) Proof of making application for approval/permission/NOC of the competent authority such as Pollution Control Board, Director of Industries etc., if required under any law/statute.
- (ii) In case of a partnership firm, partnership deed and list of Partners alongwith their certified addresses.
- (iii) In case of a Limited Company, Memorandum of Association, Articles of Association, Certificate of Incorporation and list of Directors alongwith their certified addresses.
- 17) Declaration/Undertaking in the prescribed format as per Appendix along with this Application form.

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Place: \_\_\_\_\_

Signature of the Applicant : \_\_\_\_\_

Name : \_\_\_\_\_

*(In case of Company/Organisation etc.)*

Designation : \_\_\_\_\_

Seal of Company/Organisation:

**DECLARATION /UNDERTAKING****(For new LT Connections)**

I, \_\_\_\_\_ son of \_\_\_\_\_ Resident of \_\_\_\_\_ (hereinafter referred as "Applicant", which term shall mean and include executors, administrators, heirs, successors and assigns), do hereby swear and declare as under:

Or

The \_\_\_\_\_, a company incorporated under the provisions of the Companies Act, 2013 having its registered office at \_\_\_\_\_ (hereinafter referred as "Applicant", which expression shall unless repugnant to the context or meaning thereof, include its successors and assigns), do hereby swear and declare as under:

THAT the Applicant is a lawful occupant of the premises at \_\_\_\_\_ in support of which the Applicant has enclosed a proof of occupancy.

Or

THAT the Applicant is lawful occupant of the premises but not an Owner and is unable to furnish NOC from the owner and is ready to pay the amount of security as specified by the Commission (Not applicable for PTW connections).

THAT the Applicant has requested UPCL to provide a service connection at the above-mentioned premises in the Applicant's name for the purpose mentioned in the Application form.

THAT in furnishing the Declaration, the Applicant has clearly understood that in case the above statements prove to be false or incorrect at any later stage, the UPCL shall have every right to disconnect supply to the Applicant without any notice and above right to adjust dues against Consumer Security Deposit.

THAT the Applicant hereby agrees and undertakes:

1. To indemnify UPCL against all proceedings, claims, demands, costs, damages, expenses that UPCL may incur by reason of a fresh service connection given to the Applicant.
2. That all the Electrical Works done within the premises are as per CEA Safety Regulations and has been carried out by a licensed electrical contractor (In case Applicant is owner and wiring in the premises is new)

Or

That all the Electrical Work done within the premises are as per CEA Safety Regulations to the best of our knowledge (where Application is for reconnection or Applicant is occupier of the premises)

3. UPCL is indemnified against any loss accrued to the Applicant on this account. Further, Applicant agrees that if there is any harm/loss to the property of UPCL due to the fault in Electrical work within the premises of Applicant, all the liabilities shall be borne by the Applicant.

4. To pay the Electricity consumption bills and all other charges at the rates set out in UPCL's Tariff Schedule and Miscellaneous charges for supply as may be in force from time to time, regularly as and when the same becomes due for payment.
5. To deposit the additional security deposit as revised by UPCL from time to time based on the consumption of the Applicant in preceding year.
6. To abide by the provisions of the Electricity Act, 2003, UERC (The Electricity Supply Code, Release of New Connections and Related Matters) Regulations, 2020, Tariff Orders and any other Rules or Regulations notified under the Act, as applicable from time to time.
7. That UPCL shall be at liberty to adjust the electricity consumption charges along with any other charges against the Security Deposit paid by the Applicant, in the event of termination of the agreement prior to expiry of the contracted period or in case of any contractual default.
8. To be responsible for safe custody of Meters, CTs, Cables etc. provided by UPCL in its premises and in case, there is any damage to equipment due to the reasons attributable to Applicant the same shall be chargeable to the Applicant. Further, all repercussions on account of breakage of seals of meters etc. or Direct/Dishonest Abstraction of energy shall be to the account of Applicant, as per the existing laws.
9. To allow clear and unencumbered access to the meters for the purpose of meter reading and its checking etc.
10. That the Applicant would let UPCL disconnect the Service connection under reference, in the event of any default, non-compliance of statutory provisions and in the event of a legally binding directive by Statutory Authority(s) to effect such an order. This shall be without prejudice to any other rights of UPCL including that of getting its payment as on the date of disconnection.
11. All the above declaration given by the Applicant shall be construed to an Agreement between UPCL and the Applicant.

**Signature of the Applicant**

**Name of the applicant**

**SIGNED AND DELIVERED**

**In presence of witness**

**Name of Witness**

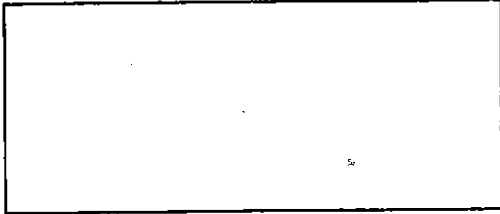
## Acknowledgement

Received Application for LT new connection for electricity as per details given below:

### Unique Application No.:

- 1) Name of Applicant \_\_\_\_\_
- 2) Address where connection is required \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- 3) Load Applied for \_\_\_\_\_(kW/kVA/HP)

Stamp



Signature of Distribution Licensee's Representative

Name and Designation