

उत्तराखण्ड पावर कारपोरेशन लि०

(उत्तराखण्ड सरकार का उपक्रम)



Uttarakhand Power Corporation Ltd.

(A. Govt. of Uttarakhand Undertaking)

ऊर्जा भवन, कांवली रोड, देहरादून-248001, दूरभाष: 91-135-2768895 फैक्स: 91-135-2768867

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No. 1762 /MD/UPCL/ W-3

Dated 06/03/2009

OFFICE MEMORANDUM

For the facilitation of the Corporate administrative functions & exercising better control and maintaining strict discipline by the respective field units at all the designated levels pertaining to Commercial performance, Distribution system improvements and O&M works under the ambit of the Operation Directorate, the responsibility and supervisory level of the concerned officers is being fixed with accountability to next authority by hierarchy as under:

Sl. No.	Accountability related to functions of Operations Directorate	Responsibility level	Supervisory level
1.	Implementation of instructions from the Corporate office	EE/ DGM concerned	GM concerned
2.	Timely submission of Town Data for DPR & works pertaining to R-APDRP	DGM (D)	GM (D)
3.	Court cases etc.	DGM (D)	GM (D)
4.	Consumer complaints on Toll-free Registration System	DGM (A) to D(O)	CGM (Com)
5.	Monthly & Quarterly return on Standards of Performance Regulations of UERC- 5.1 Commercial 5.2 Technical 5.3 New Connections reports and their correctness	DGM(D)/GM (D) DGM(D)/GM (D) EE(D)/DGM (D)	CGM (Com) CGM (Com) GM (D)
6.	Neutral Grounding & Earthing 6.1 Monthly Progress Report of neutral grounding of Transformers. 6.2 Monthly Progress Report of Pole earthing & providing Earth-wire in LT Lines.	EE(D)/DGM (D) EE(D)/DGM (D)	GM (D) GM (D)
7.	Construction Standards and Quality of Works- 7.1 Upto 11 KV 7.2 33 KV	JE/AE AE/EE	EE DGM
8.	Commercial Matters/Issues 8.1 NA/NR Cases (below 5%) 8.2 IDF (below 3%) 8.3 Reduction of AT&C Losses 8.4 Checking/Study of Consumers	EE (D) EE (Test) EE(D)/DGM(D)/GM(D) SDO/AE(Meter)/EE(Test)/ EE (D)/DGM (D)	DGM(D)/GM (D) DGM (D) CGM (Com) GM (D)

The above orders shall come into force with immediate effect.

MM
6-3-09
JAG MOHAN LAL
Managing Director